




Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/
		Departmental: Assoc. Prof. Dr. Sevgi Kocaoba Tel: +90 212 3834152 Email: kocaobasevgi@hotmail.com 	
		Institutional: International Relations Area (UAB main office): Marta Vilalta, Erasmus Institutional	http://www.uab.cat

	<p><i>Coordinator</i> Mònica Leiva, <i>Exchange Programmes Coordinator</i> Àrea de Relacions Internacionals, Erasmus Plaça Cívica, Ed. N, 08193 Bellaterra - Spain Tel. +34 93 586 8499 / Fax +34 93 581 3264 email: erasmus@uab.cat</p>
	<p><u>Departmental:</u> Departmental coordinator: Dr. Jordi Hernando Contact: jordi.hernando@uab.cat Tel: +34 93 581 40 24 Faculty Exchange Office: www.uab.cat/ciencias Link -> <i>Mobilitat i intercanvi -> Erasmus INcoming</i> <i>(course catalogue, procedures, documentation, etc).</i> Contact: intercanvis.ciencias@uab.cat Tel: +34 93 581 42 30</p>

B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships
TR ISTANBU 07	E BARCELO 02			1 st , 2 nd	2 x 10	Only by individual agreement
E BARCELO 02	TR ISTANBU 07			1 st , 2 nd	2 x 10	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration *]</i>	Staff Mobility for Training
TR ISTANBU 07	E BARCELO0 2	13.3	Chemistry	1 x 5days	
E BARCELO0 2	TR ISTANBU07	13.3	Chemistry	1 x 5days	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
TR ISTANBU07		English		B1	B2
E BARCELO02		Catalan & Spanish	English	B1 *	

E BARCELO02
Remarks

- (*) There is no specific language level required, but it is deemed understood that students must have the necessary level to be able to attend lessons and sit exams.
- During both semesters, Catalan basic language lessons are offered (free of charge at the moment; however this may be subject to change in the future).

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

E BARCELO02

- **Enrolment.** According to the exchange policy of the UAB, incoming students must enrol for at least the 50% of their credits at the faculty of admission. The other 50% can be taken at the rest of the UAB centres/faculties, provided the groups are still open.
- **Teaching Staff Mobility.** A letter of invitation issued by an authorised UAB contact person is required prior to implementing Teaching Staff Mobility.
- **Admission to Master's programmes at the UAB.** This is only possible when the agreement specifies an Official UAB Master's programme. In order to be admitted to a Master's programme at the UAB as an exchange student, prior written approval from the coordinator of this Master is compulsory (number of spots, home transcript of records and number of ECTS related to the master will be considered). Otherwise admission will be for fourth year courses in our 4 year bachelor programmes.

• Infrastructure to welcome students and staff with disabilities

- **PIUNE**, Programme for Students with Special Needs
 fas.piune@uab.cat Telf. +34 93 581 2697
<http://www.uab.cat/servlet/Satellite/life/special-needs-1101231886126.html>

TR ISTANBU07:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
E BARCELO02	Nomination: deadline 1 st June Application form: 1 st May to 15 th June	Nomination: deadline 1 st December Application form: 1 st Nov to 10 th Dec

E BARCELO02

Once students have been selected and nominated by their home universities for an academic exchange stay at UAB, they must fill in the online Application Form at the site <http://sia.uab.cat>.

- The accepted students will receive via e-mail an admission letter and a document with useful information for their future stay at UAB. Once their acceptance has been confirmed, they must send their Learning Agreement to the Exchange Office at the Centre where they have been admitted.

BOTH PARTNERS

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

E BARCELO02

Grade	Catalan	Spanish	Equivalent to	Meaning
+	Matrícula d'Honor	Matrícula de Honor	A with honours	Outstanding performance
9 – 10	Excel·lent	Sobresaliente	A (excellent)	Highest level of Attainment
7 – 8.9	Notable	Notable	B (very good)	High level of Attainment
5 – 6.9	Aprovat	Aprobado	C (good)	Adequate level of Attainment
0 – 4.9	Suspens	Suspens	F (fail)	The student has not achieved the minimum performance
NP	No Presentat	No Presentado	The student neither did the final exam nor presented the required homework	
1 credit at the <i>Universitat Autònoma de Barcelona</i> equals 1 ECTS				

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU0 7	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx
E BARCELO 02	International Welcome Point (IWP) Tel. + 34 93 581 22 10 / Fax + 34 93 586 80 25 international.welcome.point@uab.cat	http://www.uab.cat/international-students/ link International Welcome Point

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749
E BARCELO02	International Welcome Point (IWP) Tel. + 34 93 581 22 10 / Fax + 34 93 586 80 25 international.welcome.point@uab.cat	http://www.uab.cat/international-students/ link International Welcome Point link Practical guide

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:




Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation
E BARCELO02	<p>International Welcome Point (IWP) international.welcome.point@uab.cat</p> <p>The University Village (Vila Universitària)</p> <p>vila@vilauniversitaria.com Tel.: +34 93 580 3095</p>	<p>http://www.uab.cat/international-students/</p> <p>link Accomodation</p>

5. Student Services

Contact details	Website for information
intercanvi.estudiants@uab.cat	http://etc.uab.cat

Information about social and cultural activities in Catalonia is offered, also orientation to life on campus and support in other areas that may be useful during the stay at the UAB ("International Welcome Days", Mentor Programme...)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature²
TR ISTANBU07	Assoc.Prof.Dr. Bayram Ali Ersoy <i>Institutional Erasmus Coordinator</i>		
E BARCELO02	Dr. Jordi Bartrolí Molins Dean Faculty of Science	20-1-2014	 

² Scanned signatures are accepted